Report Name: **HRES Full Personnel Complete – Not available to units; central HR only**

Description: Provides a comprehensive view for all jobs associated with the employee undergoing a job salary change.

Purpose: List of all job salary changes with proposed labor distribution by employee.

How it can be used: This report is secure, and only a select number of people have security access. If you feel you should have access, please contact the Head of your Unit or Department.

Report Source: View Direct – Banner Reporting Copy

Report Tool: Business Objects

Universe: REPTPROD HRES Universe 4

Frequency: On Demand, but not available until 8:30 AM each morning.
Access to this report is restricted to Central HR Salary Planner Superusers ONLY.

Location: The report is housed in View Direct:
https://docdirectpweb.admin.uillinois.edu/ddrint/servlet/ddrint

For tips on using View Direct, see the View Direct job at:
https://nessie.uihr.uillinois.edu/pdf/reports/View_Direct_JobAid.pdf

To Request Access: You can only access information for your organization. If you cannot access the report, have your Unit Security Contact (USC) request access for you submitting a request for access through the AITS Security Web Application at

https://webprod.admin.uillinois.edu/secapp/indexxd.html

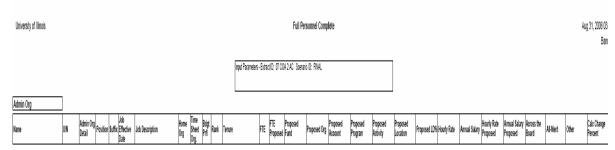For more information on requesting access to other HR Reports or to locate your Unit Security Contact (USC) refer to the following website:
https://hrnet.uihr.uillinois.edu/dart-cf/reporting/reportaccess.cfm

NOTE:

Access to this report is restricted to Central HR Salary Planner Superusers ONLY.

Example Report

University of Illinois   Full Personnel Complete   Aug 31, 2006 03:

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Input Parameters - Extract ID: 07 COA 2 AC   Scenario ID: FINAL

Admin Org

Name	UIN	Admin Org Detail	Position	Suffix	Job Effective Date	Job Description	Home Org	Time Sheet Org.	Bdgt Prfl	Rank	Tenure	FTE	FTE Proposed	Proposed Fund	Proposed Org	Proposed Account	Proposed Program	Proposed Activity	Proposed Location	Proposed LD%	Hourly Rate	Annual Salary	Hourly Rate Proposed	Annual Salary Proposed	Across the Board	All-Merit	Other	Calc Change Percent

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Field Name	Definition
Input Parameters:	Name of the Salary Planner
Extract ID:	Chart of Accounts
Scenario ID:	The name of the scenario
	Derived from the organization code on NBAPBUD
Admin Org	Budgeted Org for job.
Name	Employee Name; Last, First, Middle I
UIN	Employee UIN (University Illinois number)
Admin Org Detail	
Position	Six character position identifier
Suffix	Two-character code that further defines the Position
Job Effective Date	Date the record becomes effective for Payroll purposes
Job Description	
Home Org	The home department for the employee from PEAEMPL.
Time Sheet Org	Displays the timesheet chart of accounts code associated with the employee's job.
Budget Profile	Indicates whether a particular Position will be included in the annual salary planner process
Rank	Defines the level/position of the employee. The rank values consist of Professor, Associate Professor, Assistant Professor, Research Professor, Research Associate Professor and Administrator with an alpha rank code and an IPEDS rank of 9 for the Administrator.
Tenure	
FTE	The employee's current FTE within a particular position budgeting org. from Banner.
FTE Proposed	Employee's proposed FTE within a particular position budgeting org.
Proposed Fund	The 6-digit fund code displays the code identifying the fund to which the job is assigned.
Proposed Org	The 6-digit organization code displays the code identifying the organization to which the job is assigned.
Proposed Acct	The 6-digit position account code displays the code identifying the account to which the job is assigned.

Proposed Program	The 6-digit program code displays the code identifying the program to which the job is assigned.
Proposed Activity	The 6-digit program code displays the code identifying the activity to which the job is assigned.
Porposed Location	Used to identify where a fixed asset is located.
Porposed LD%	Percent to be applied to the given Labor Distribution.
Hourly Rate	
Annual Salary	The annual salary for the job based on the calendar year.
Hourly Rate Proposed	
Annual salary Proposed	The sum of the proposed annual salaries for the employee from the Salary Planner.
Across the Board	
All-Merit	
Other	The increase amount entered into the other increase field in Salary Planner.
Calc Change Percent	

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