NESSIE

UIS Employee Requirements

http://nessie.uihr.uillinois.edu

Accessing NESSIE

University of Illinois Employee You must be a University of Illinois employee who is on the payroll of either the Chicago, Springfield, or Urbana-Champaign campus.

Net ID and Password NESSIE requires a Net ID and password. This is the same as your Network login and password. Call the Technical Support Center at 206-7357 with any questions or problems regarding your Net ID and Password.

Note: If you are an Extra Help employee, please contact one of the following to obtain a logon ID and password:

Carol McClure Tandy	(217) 206-7139
A. P. Storm	(217) 206-7015
Carmelita Washington	(217) 206-7143

PIN Establish a Personal Identification Number (PIN) through NESSIE by selecting the "Your PIN" link in the PIN box on any page that asks for the PIN. A PIN can also be created by choosing the link 'How Do I?' in the Help section at the top of each page.

NESSIE Availability:
NESSIE is available from 6:30 AM to 10:00 PM Monday through Saturday, and from 12:00 PM to 10:00 PM on Sunday.

Software Requirements

Use a World Wide Web browser that:
- ❑ Is secure socket layer (SSL) compliant.
- ❑ Supports JavaScript 1.1 and has JavaScript enabled.
- ❑ Supports Cookies and has Cookies enabled.

The following Web browsers meet the requirements:
- ❑ Netscape Navigator 4.06 or higher for Windows or Macintosh.
- ❑ Microsoft Internet Explorer Version 4.01 or higher for Windows.
- ❑ Microsoft Internet Explorer Version 4.51 or higher for Macintosh.

NESSIE will perform a preliminary test to see if your browser is compatible. If your current browser is compatible, an "Enter NESSIE" button displays at the bottom of the screen. If you use a browser other than those listed, NESSIE displays a warning message encouraging you to install one of the recommended browsers before continuing.

If NESSIE determines that your browser does not support JavaScript or does not have JavaScript enabled, the "Enter NESSIE" button does not display. An error message asking you to download a new browser appears.

You can download browsers from NESSIE's **Your Tools** section.

UIHR

University of Illinois
Human Resources

NESSIE
UIS Access Locations

NESSIE may be accessed from a Human Resources Computer Kiosk or from Public Access Sites.

HR Computer Kiosk

HRB 30
M-F 8:30am to 5pm

Contact Information:

For questions regarding NESSIE, please call (217) 206-7015 or email hric@uis.edu.

Public Acess Sites

If you plan to use a Public Access Site, please call ahead to ensure there are no classes scheduled. When you use a Public Access Site, you will be required to log into the terminal using your Net ID and password.

Location	*Hours Available*
HSB 109 phone 206-7359	M-Th 8:30am to 2:00am F 8:30am to 10:00pm Sa 9:00am to 5:00pm Su 2:00pm to midnight
CBM 12 (L-12) phone 206-7176	M 2:00pm to 6:00pm Tu 2:00pm to 6:00pm Th 2:00pm to 6:00pm Sa 1:00pm to 5:00pm
Public Affairs Center **PAC 493** phone 206-7754	M 2:00pm to 6:00pm Tu 2:00pm to 6:00pm Th 2:00pm to 6:00pm

NESSIE, Net-driven Employee Self-Service and Information Environment, is an electronic environment maintained by the University Office of Human Resources. NESSIE enables employees on all campuses to conduct personnel transactions online and view information related to their work environment.