

Report Name: Unpaid Jobs by Organization

Description: The report provides a list of UA e-class positions and their incumbents by job chart and organization.

This report is exportable to Excel

Purpose: This list may be useful for Salary Planner but note that the exact salary planner extract criteria will vary by campus. Contact your campus MSP for more information regarding the extract criteria used at your campus.

How it can be used: Report data is based on the user's Banner security. After selecting a report you will be directed to a form for additional information needed to complete the request.

Please allow time for processing while the report verifies your Banner security and then processes the report request.

Report Source: Enterprise Data Warehouse

Report Tool: Cold Fusion

Universe: N/A

Frequency: On Demand

Location: [UHR Reporting Portal](#)

To Request Access: You can only access information for your organization. Your access is based on your Banner security and you must have General HR Reporting security access.

For more information on requesting access to other HR Reports or to locate your Unit Security Contact (USC) refer to the following website:
http://www.hr.uillinois.edu/human_resource_systems/reporting_portal/

Example Report

Employees with an E-Class of Unpaid (UA) on NBAPOSN

Report Description - The report provides a list of UA e-class positions and their incumbents by job chart and organization where the job end date is greater than 0 Planner but note that the exact salary planner extract criteria will vary by campus. Contact your campus MSP for more information regarding the extract criteria

Loading Data - It may take a few seconds for data to load.

Sorting - Click on a column heading to sort data. It may take a few seconds for data to sort.

 Excel Download

UIN	Name	PEAEMPL E-Class	Position - Suffix	Position Budg...	Posn Org Detl ...	Posn Org Title	NBAJOBS Org ...	NBAJOBS Org ...
109000	Reg Nursing Pro...	UA	643000	643000	643000	Reg Nursing Pro...	109000	Control - OBFS - ...
109000	Reg Nursing Pro...	UA	643000	643000	643000	Reg Nursing Pro...	109000	Control - OBFS - ...
201000	Medical Bioche...	TR	201000	201000	201000	Medical Bioche...	201000	Medical Bioche...
207003	CRB Budget	UA	207003	207003	207003	CRB Budget	207003	Research Board
207003	CRB Budget	UA	207003	207003	207003	CRB Budget	207003	Research Board
207003	CRB Budget	UA	207003	207003	207003	CRB Budget	207003	Research Board
207003	CRB Budget	UA	207003	207003	207003	CRB Budget	207003	Research Board

Field Name

Definition

<i>UIN</i>	Employee UIN (University Illinois number)
<i>Name</i>	Employee Name; Last, First, Middle I
<i>PEAEMPL E-Class code</i>	E-class code from PEAEMPL Banner form
<i>Position</i>	Six-character position identifier
<i>Suffix</i>	Two-character code that further defines the Position
<i>Position Budget Profile code</i>	Indicates whether a particular Position will be included in the annual salary planner process
<i>Position. Org Code</i>	Description for the code of the organization associated with the record
<i>Position Org Title</i>	Description for the title of the organization associated with each record
<i>NBAJOBS Org Code</i>	Organization code for department
<i>NBAJOBS Org Title</i>	Organization description
<i>NBAJOBS E-Class</i>	E-Class code on the job
<i>NBAJOBS Title</i>	Job Title
<i>NBAJOBS Begin Date</i>	Job Begin Date
<i>NBAJOBS End Date</i>	Job End Date