Termination Codes
(Employee level)
1/27/14

Termination Code	Description	Termination Code Usage	Employment group
TD	Deceased	Used for deceased employees who are active in the HR system.	All
TE	Terminated/Expired	Used when a non-notice eligible appointment expires. Academic salaried employees without notice rights whose employment ends.	Faculty, Other Academics, Academic Professionals
TF	Federal Retired	Used when an employee retires from the University under the Federal Retirement system.	Faculty, Other Academics, Academic Professionals
TJ	Truncate Job with Notice of Non-Reappointment	Truncating employment with notice of nonreappt (for staff on soft funds). Central HR Determination.	Faculty, Other Academics, Academic Professionals
TK	Discharged (Civil Service)	Used for Civil Service employees who have gone through the discharge process.	Civil Service Only
TL	Indefinite Layoff (Civil Service)	Used for Civil Service employees who have been laid off via the position elimination process.	Civil Service Only
TM	Employer Termination	Job abandonment or other egregious acts resulting in termination by the University; includes Medicare sanctions – not for use with NONR.	All
TN	Truncate appt w/o Notice of Non-Reappointment	Truncating employees not due notice of non-reappointment. Central HR Determination.	Faculty, Other Academics, Academic Professionals
TP	Dismissed	Used for civil service employees who have been dismissed during the probationary period.	Civil Service Only
TQ	Employee Resigned	Employee has resigned from the university.	All
TR	Retired	Employee has retired from the university and is a SURS annuitant	Faculty, Other Academics, Academic Professionals, Civil Service
TS	Notice of Non-Reappointment Ended	Notice of non-reappointment has been issued and employment is ending	Faculty, Other Academics, Academic Professionals
TT	Terminated Employment	Academic Hourly and Graduate Hourly, Graduate Assistants, Unpaid Academics and Student employees whose employment ends/expires.	Academic/Graduate Hourly, Graduate Assistantship, Student , Unpaid
TU	SSN/UIN is incorrect	FOR AITS USE ONLY. Duplicate UINs were created erroneously or the initial SSN was incorrect.	All
TV	Employment eligibility expired	Used for international employees whose employment eligibility expired due to a visa expiration date.	All
TX	Student Enrollment Violation	Used for student employees who have fallen below the minimum hours of study required for employment.	Graduate, Graduate Hourly, Student
TY	E-Verify Final Nonconfirm Recvd	Final non-confirmation for E-Verify Central HR Determination	All
TZ	Terminated – Never Worked	Used when an employee record was created, but individual never worked.	All
TA	SURS Disability Retirement Allowance	Not for use in Banner. Used in the Legacy system for Civil Service employees whose SURS disability ended but did not return.	Civil Service only prior to Banner. Do Not Use

Revised version 1/22/14 - in collaboration with representatives from the three campus and UA HR Offices, Chicago and Urbana Service Centers, and the Chicago, Springfield and Urbana Provost Offices.