

<b>EMPLOYEE CLASS BY EMPLOYEE GROUP</b>			
<b>Employee Class</b>	<b>Employee Class Description</b>	<b>Job End Date Required</b>	<b>Leave Category</b>
<b>Faculty</b>			
AA	Acad 9/12mth Ben Elig	Standard*	A3
AB	Acad 9/12mth NonBen Elig	Standard*	A7
AC	Acad 9/9mth Ben Elig	Job End Date Required	E3
AD	Acad 9/9mth NonBen Elig	Job End Date Required	E7
AE	Acad <9mth Ben Elig	Job End Date Required	E3
AF	Acad <9mth NonBen Elig	Job End Date Required	E7
AG	Acad 10/12mth Ben Elig	No End Date Required	B3
AH	Acad 10/12mth NonBen Elig	No End Date Required	B7
AL	Acad 12mth Ben Elig	Standard*	Y3
AM	Acad 12mth NonBen Elig	Standard*	Y7
AN	Acad 10mth Ben Elig	Job End Date Required	B3
AQ	Acad 10mth NonBen Elig	Job End Date Required	B7
<b>Virtual</b>			
VI	Virtual Instructor	No End Date Required	IN
<b>Post Docs &amp; Interns</b>			
PA	Post Dr Intern Ben Elig	Job End Date Required	Y5
PB	Post Dr Intern NonBen Elig	Job End Date Required	Y7
PC	Post Doctoral Fellow	Job End Date Required	IN
<b>Residents</b>			
RA	Med Res Ben Elig	Job End Date Required	Y9
RB	Medical Resident NonBenElig	Job End Date Required	Y7
<b>Academic Professionals</b>			
BA	Acad/Pro 12mth Ben Elig	Standard*	Y3
BB	Acad/Pro 12mth NonBen Elig	Standard*	Y7
BC	Acad/Pro 9/12mth Ben Elig	Standard*	A3
BD	Acad/Pro 9/12mth NonBen Elig	Standard*	A7
BE	Acad/Pro 9/9mth Ben Elig	Job End Date Required	E3
BF	Acad/Pro 9/9mth NonBen Elig	Job End Date Required	E7
BG	Acad/Pro 10/12mth Ben Elig	No End Date Required	B3
BH	Acad/Pro 10/12mth NonBen Elig	No End Date Required	B7
BJ	Acad/Pro <9mth Ben Elig	Job End Date Required	E3
BK	Acad/Pro <9mth NonBen Elig	Job End Date Required	E7
BL	Acad/Pro 10/10mth Ben Elig	Job End Date Required	B3
BM	Acad/Pro 10/10mth NonBen Elig	Job End Date Required	B5
BN	Acad/Survey 12mth Ben Elig	No End Date Required	Y7
BP	Acad/Survey 12 mth NonBen Elig	No End Date Required	Y7
<b>Grads &amp; Pre Docs Fellows</b>			
GA	Graduate Assistants	Job End Date Required	E5
GB	Pre Doctoral Fellows	Job End Date Required	IN
<b>Academic Unpaid</b>			
UA	Unpaid	No End Date Required	IN
<b>Civil Service</b>			
CA	CS 75Hr/pay N/E Ben Elig	No End Date Required	13
CB	CS 75Hr/pay N/E NonBen Elig	No End Date Required	13
CC	CS 75Hr/pay ExA Ben Elig	No End Date Required	11
CD	CS 75Hr/pay ExA NonBen Elig	No End Date Required	11

Employee Class	Employee Class Description	Job End Date Required	Leave Category
<b>Civil Service, cont.</b>			
DA	CS 75Hr/pay N/E Ben Elig FS	No End Date Required	13
DB	CS 75Hr/pay N/E NonBenElig FS	No End Date Required	13
CE	CS 75Hr/pay ExC BenElig	No End Date Required	11
CF	CS 75Hr/pay ExC NonBenElig	No End Date Required	11
DD	CS 75Hr/pay ExA Ben Elig FS	No End Date Required	11
DE	CS 75Hr/pay ExA NonBenElig FS	No End Date Required	11
DG	CS 75Hr/pay ExC BenElig FS	No End Date Required	11
DH	CS 75Hr/pay ExC NonBen FS	No End Date Required	11
CG	CS 80Hr/pay N/E BenElig	No End Date Required	17
CH	CS 80Hr/pay N/E NonBenElig	No End Date Required	17
DK	CS 80Hr/pay N/E Ben Elig FS	No End Date Required	17
DL	CS 80Hr/pay N/E NonBenElig FS	No End Date Required	17
CJ	CS 80Hr/pay ExA BenElig	No End Date Required	15
CK	CS 80Hr/pay ExA NonBenElig	No End Date Required	15
DN	CS 80Hr/pay ExA BenElig FS	No End Date Required	15
DP	CS 80Hr/pay ExA NonBenElig FS	No End Date Required	15
CL	CS 80Hr/pay ExC BenElig	No End Date Required	15
CM	CS 80Hr/pay ExC NonBenElig	No End Date Required	15
DR	CS 80Hr/pay ExC BenElig FS	No End Date Required	15
DS	CS 80Hr/pay ExC NonBenElig FS	No End Date Required	15
<b>Others</b>			
EH	CS Extra Help	No End Date Required	70
ES	CS Seasonal Extra Help	No End Date Required	70
HA	Hrly Faculty/Clinical/Research	No End Date Required	IN
HG	Grad Hourly	No End Date Required	IN
LP	Lump Sum	Job End Date Required	IN
MM	Summer Pay	Job End Date Required	IN
SA	Student	No End Date Required (Except for Federal Work Study Students)	IN
TR	Retiree	Job End Date Required	IN
WT	One Time Pay	Job End Date Required	IN

\* Standard dates for both 9/9 and 9/12 service are August 16 through May 15.

\* Standard dates for 12 month service are August 16 through August 15.

**NOTE:** Job End Dates are required to stop pay. Unless there is a business need to stop pay, jobs for a standard service period or jobs that will continue on a standard period do NOT need end dates.

DESCRIPTION CODE EXPLANATION			
Acad/Pro =	Academic Professional	<9mth =	Work less than 9 months
Ben Elig =	Benefits Eligible	9/9mth =	Works 9 months and is paid over a 9 month period.
CS =	Civil Service	9/12mth =	Works 9 months but is paid over a 12 month period
ExA =	Exempt A	10/10mth =	Works 10 months and is paid over a 10 month period
ExC =	Exempt C	10/12mth =	Works 10 months but is paid over a 12 month period
FS =	Feeder System	12 mth =	Works 12 months and is paid over 12 month period.
IN =	Ineligible	75Hr/pay =	75 hour pay period
N/E =	Non-Exempt	80Hr/pay =	80 hour pay period
NonBen Elig =	Not Eligible for Benefits		