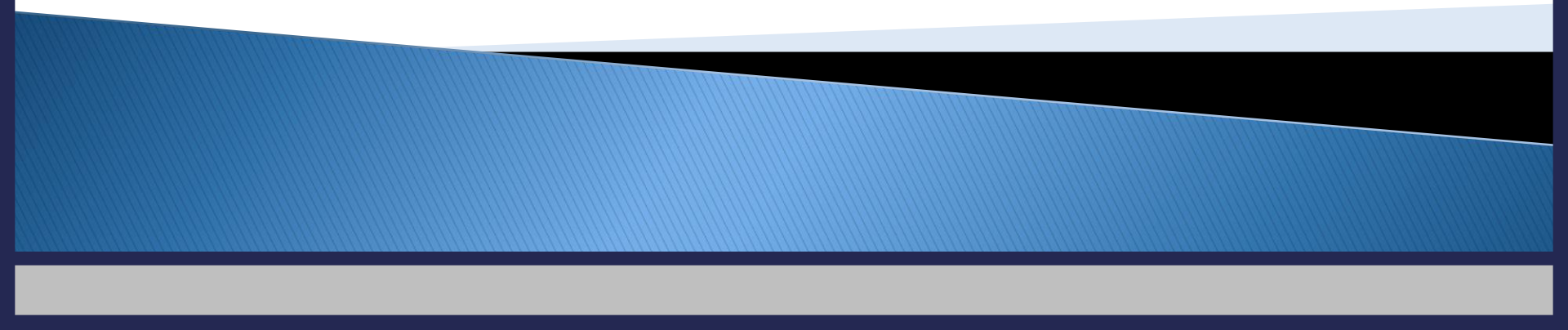


Child Abuse and Neglect Reporting Requirements

UNIVERSITY OF ILLINOIS
URBANA-CHAMPAIGN • CHICAGO • SPRINGFIELD



Resources

This page serves as a reference of suggested websites to visit for additional information.

Illinois Statute (325 ILCS 5/) Abused and Neglected Child Reporting Act

<http://www.ilga.gov/legislation/ilcs/ilcs3.asp?ActID=1460&ChapterID=32>

University of Illinois Policy: Protection of Minors

<http://www.hr.uillinois.edu/cms/One.aspx?portalId=964839&pageId=1217749>

FAQs for University of Illinois Policy: Protection of Minors

<https://nessie.uihr.uillinois.edu/pdf/Policy/FAQminorspolicy.pdf>

DCFS Child Protection Website

<http://www.state.il.us/dcfs/child/index.shtml>

DCFS Manual for Mandated Reporters

http://www.state.il.us/DCFS/docs/CFS_1050-21_Mandated_Reporter_Manual.pdf

DCFS Fact Sheet: Definitions and Signs of Child Abuse and Neglect

<https://nessie.uihr.uillinois.edu/pdf/Policy/DCFSRecognizeAbuse.pdf>

DCFS and Campus Police Phone Numbers: Print for Reference

<https://nessie.uihr.uillinois.edu/pdf/Policy/MinorsImportantPhone.pdf>

ANCRA Overview

Effective in 2012, the Illinois *Abused and Neglected Child Reporting Act* (ANCRA) requires all personnel of higher education institutions to acknowledge their understanding of their mandated reporting requirements should they witness or suspect abuse or neglect of a minor.

This material is intended to provide you with a basic understanding of the requirements and contains an acknowledgement which confirms your understanding of your reporting responsibilities. Regardless of your past training, review of this material and the acknowledgement is required and will be retained by the University as a permanent personnel record throughout your employment.

Based on your position or role within the University, your department may require you to complete a more comprehensive education program on this topic.

Why ANCRA Is Important

The University of Illinois recognizes a fundamental obligation to protect minor children (children under the age of 18), the youngest and potentially most vulnerable members of our community, when they are on University premises participating in University programs, or are in the care of University staff.

ANCRA designates ALL University personnel as mandated reporters. This designation applies to all University personnel regardless of title, salary, level of interaction with youth, or percentage of appointment and may include volunteers. As a mandated reporter, you are required by law to report cases of suspected child abuse or neglect of minors to the [Department of Children and Family Services \(DCFS\)](#) via the DCFS Hotline at:

**1-800-25-ABUSE
(1-800-252-2873)**

DCFS has established definitions of the types of abuse that require reporting, and these definitions will be further explained in the following pages of material.

Children At The University

Children may be on campus for a variety of reasons. Some examples of activities they frequently participate in include:

- Summer camp
- Patient or visitor at the university hospital
- College prep class
- 4-H
- Sports camp
- Campus visitor
- Music camp
- Patient or visitor at a hospital clinic

University Student Under the Age of 18

The University of Illinois Policy [Protection of Minors](#) requires University personnel to report suspected abuse or neglect of *any minor* known to the employee in his or her official capacity, *including those minors who are enrolled at the University or who have been accepted for enrollment at the University.*

What is Physical Abuse?

Physical abuse occurs when a parent or person responsible for a minor's welfare commits acts such as:

- ▶ Inflicts or allows a physical injury to a child that is non-accidental, including bruises, bites, bone fractures, cuts, welts, and burns
- ▶ Creates or allows a substantial risk of physical harm to a child
- ▶ Violates a court order that prohibits an identified perpetrator from having access to a child
- ▶ Deliberately inflicts or allows cruel or unusual treatment that results in physical or mental suffering by the child
- ▶ Inflicts or allows excessive corporal punishment. (NOTE: If a parent or caretaker causes physical injury during overly harsh discipline, it does not matter that he or she did not intend to hurt the child)
- ▶ Gives or allows a controlled substance to be given to a child under 18 years of age
- ▶ Exposes the child to the manufacturing, selling, or use of illegal drugs

Signs of Physical Abuse

Some children show obvious, outward signs of abuse, such as:

- ▶ Unexplained marks on the body (cuts, bruises, welts, burns, black eyes, fractures or dislocations)
- ▶ Bruises or welts in various stages of healing, or in clusters or patterns in the shape of an object, like a belt or an electrical cord
- ▶ Pattern burns, such as cigarette burns, iron burns, burns in the shape of a specific object, or scald burns in an immersion pattern
- ▶ Typically exposed areas of skin covered up or hidden to hide marks

Signs of Physical Abuse (Con't)

Other children may show more subtle indicators, such as behavioral changes, including:

- ▶ Extreme vigilance or watchfulness
- ▶ Bullying smaller children
- ▶ Poor social interactions with peers
- ▶ Extreme fear of parents or caregivers (e.g. does not want to go home)
- ▶ Harming animals

NOTE: You may notice some of these signs after a child has missed school, counseling, or other appointments for a period of time. However, be aware that some children will not display any overt behavioral changes.

What is Sexual Abuse?

Sexual abuse occurs when a person responsible for a minor's welfare commits acts such as those described below:

- ▶ Sexual penetration - any contact between the sex organ of one person and the sex organ, mouth, or anus of another person
- ▶ Sexual molestation - a perpetrator touches the child or asks the child to touch her/him for the sexual gratification or arousal of the perpetrator or the child. Fondling is an example of sexual molestation
- ▶ Sexual exploitation - the sexual use of a child for sexual arousal, gratification, advantage, or profit. Examples include child pornography, forcing a child to watch sex acts, or exposing genitals to a child

Signs of Sexual Abuse

Possible Signs of Sexual Abuse Include:

- ▶ Sexual knowledge beyond what is age appropriate
- ▶ Recurring pain or itching in genital or anal areas
- ▶ Sexually transmitted diseases
- ▶ Frequent bladder or urinary tract infections
- ▶ Genital injury
- ▶ Unexplained regression or fear
- ▶ Sexual acting out behavior

Some examples of sexual acting out behavior include, but are not limited to:

- ▶ A child forcing another person to do things that are sexual in nature. For example, a child telling another person to take off his/her clothes or trying to forcibly undress the other person. Another example is a child who aggressively tries to touch the genitals of adults or other children and gets angry when they are prohibited from doing so.
- ▶ Sexual acts that children do with themselves. These may include exposing their genitals in public and getting angry when told not to do so, or touching/rubbing their own genitals to the point of hurting themselves.

What is Neglect?

Illinois enforces “minimum parenting standards.” According to DCFS, neglect occurs when a parent or responsible caretaker fails to provide these minimum requirements for his or her child:

- ▶ Adequate supervision
- ▶ Medical care/attention
- ▶ Food
- ▶ Clothing
- ▶ Shelter

Neglect may also include significantly delaying providing these minimum standards (for example, failing to take a child who has a broken bone for medical treatment). Other forms of neglect can include taking illegal drugs during pregnancy, placing a child at risk of harm, or exposing a child to hazardous living conditions. Any child who is present during the manufacture of methamphetamine is considered abused and/or neglected.

NOTE: Poverty does not necessarily equate with neglect. Most parents are able to provide the minimum requirements for their child.

Signs of Neglect

Possible Signs of Neglect Include:

- ▶ Often hungry in the morning
- ▶ Poor hygiene
- ▶ Evidence of no or poor supervision
- ▶ Underweight, poor growth, failure to thrive
- ▶ Dressed inappropriately for the weather
- ▶ Erratic attendance at school

What is NOT Considered Abuse or Neglect?

Some situations do not require calling the hotline. Use good judgment. Some examples of when you should not call the hotline include:

- ▶ Situations where a child is causing a problem that concerns you, but the problem is not related to abuse or neglect. In some cases you may wish to call law enforcement or talk to the child's parents or relatives.
- ▶ Domestic situations where family stress is evident, but the child has not been abused or at risk of abuse. Community service agencies are often available to help. If you're seeking information about DCFS or its programs, please call your local [DCFS](#) office.

Your Responsibilities

You should call the child abuse hotline whenever you believe that a person who is caring for the child, who lives with the child, or who works with or around children has caused injury or harm or put the child at risk of physical injury as defined in [ANCRA](#). Some examples include:

- ▶ If you see someone hitting a child with an object
- ▶ If you see marks on a child's body that do not appear to have been caused by accident
- ▶ If a child tells you that he or she has been harmed by someone
- ▶ If a child appears to be undernourished, is dressed inappropriately for the weather, or is young and has been left alone

Steps to Follow

All University of Illinois personnel should understand and follow these steps:

1. If you have reasonable cause to believe that a minor has been abused or neglected at the University or at a University sponsored event, you **MUST** immediately contact the DCFS Hotline at **1-800-25-ABUSE**. Like the general public, mandated reporters do have the right to make reports to the DCFS Hotline anonymously.
2. After DCFS is notified, you must also promptly notify University Police that a report has been made. Please make note of your campus police phone number:
UIC: 312-996-2830
UIS: 217-206-6690
UIUC: 217-333-1216

If you have reasonable cause to suspect that a child has died as a result of abuse or neglect you should immediately report your suspicions to the [appropriate medical examiner or coroner](#).

Please remember that in emergencies, all members of the University community are expected to call the police or “911.” Please use your best judgment.

Submitting Your Acknowledgement

1. Please print and complete the forms that appear on the next two pages. The two forms are:
 - a) University of Illinois Employee or Affiliate ANCRA Identification Form
 - b) Illinois Department of Children and Family Services: ACKNOWLEDGMENT OF MANDATED REPORTER STATUS

2. Submit the two forms to University HR by:
 - a) Scanning and emailing to protectminors@uillinois.edu OR
 - b) Mailing to:
University HR
ATTN: ANCRA
807 S. Wright St.
440 IUB (M/C 312)
Champaign, IL 61820

Please direct any questions to protectminors@uillinois.edu.

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University of Illinois Employee or Affiliate ANCRA Identification Form

Please print all information except the last line which requires your signature.

NAME: _____

BIRTHDATE: _____

9-Digit UIN:
(if applicable) _____

POSITION: _____

CAMPUS: _____
(Chicago, Springfield, Urbana)

DEPARTMENT: _____

SIGNATURE: _____

Please sign and submit the *Illinois Department of Children and Family Services: ACKNOWLEDGMENT OF MANDATED REPORTER STATUS* form found on the following page.



Illinois Department of Children & Family Services
ACKNOWLEDGEMENT OF MANDATED REPORTER STATUS

I, _____, understand that when I am employed as a _____, I will become a
(Employee Name) (Type of Employment)
mandated reporter under the Abused and Neglected Child Reporting Act [325 ILCS 5/4]. This means that I am required to report or
cause a report to be made to the child abuse Hotline number at 1-800-25-ABUSE (1-800-252-2873) whenever I have reasonable cause to
believe that a child known to me in my professional or official capacity may be abused or neglected. I understand that there is no charge
when calling the Hotline number and that the Hotline operates 24-hours per day, 7 days per week, 365 days per year.

I further understand that the privileged quality of communication between me and my patient or client is not grounds for failure to report
suspected child abuse or neglect, I know that if I willfully fail to report suspected child abuse or neglect, I may be found guilty of a Class A
misdemeanor. This does not apply to physicians who will be referred to the Illinois State Medical Disciplinary Board for action.

I also understand that if I am subject to licensing under but not limited to the following acts: the Illinois Nursing Act of 1987, the Medical
Practice Act of 1987, the Illinois Dental Practice Act, the School Code, the Acupuncture Practice Act, the Illinois Optometric Practice Act
of 1987, the Illinois Physical Therapy Act, the Physician Assistants Practice Act of 1987, the Podiatric Medical Practice Act of 1987, the
Clinical Psychologist Licensing Act, the Clinical Social Work and Social Work Practice Act, the Illinois Athletic Trainers Practice Act, the
Dietetic and Nutrition Services Practice Act, the Marriage and Family Therapy Act, the Naprapathic Practice Act, the Respiratory Care
Practice Act, the Professional Counselor and Clinical Professional Counselor Licensing Act, the Illinois Speech-Language Pathology and
Audiology Practice Act, I may be subject to license suspension or revocation if I willfully fail to report suspected child abuse or neglect.

I affirm that I have read this statement and have knowledge and understanding of the reporting requirements, which apply to me under the
Abused and Neglected Child Reporting Act.

(Signature of Applicant)

(Date)

CANTS 22
Rev. 11/2012

Office of the Director
406 E. Monroe Street • Springfield, Illinois 62701



ACCREDITED • COUNCIL ON ACCREDITATION FOR CHILDREN AND FAMILY SERVICES