

Question:	Answer:
<p><b>What Salary Planner reports are available?</b></p>	<p><b>HRES_Employees_Within_Unit</b> – List of Employees within Unit  <b>HRES_BPL_Adhoc_Query</b> - BPL Adhoc Queries  <b>HRES_BPL_Max_Increase_Percent_Allowed_and_Zero</b> - BPL Zero and Ten Report  <b>HRES_Academic_Average_Rate_Increase</b> - Academic Average Rate Increase  <b>HRES_AP_Salary_Threshold</b> - AP Salary Threshold Report  <b>HRES_Academic_BPL_Descending_Salary</b> – Academic BPL Descending Salary Report  <b>HRES_Academic_FTE</b> - Academic FTE Report  <b>HRES_Open_Range_Daily_Change</b> - Open Range Daily Changes Report</p>
<p><b>From where are the reports accessed?</b></p>	<p>The reports are accessible through EDDIE: <a href="https://eddie.ds.uillinois.edu/">https://eddie.ds.uillinois.edu/</a></p>
<p><b>Who has security access to the reports?</b></p>	<p>Only those individuals who have security access to the Salary Planner have access to these reports.</p>
<p><b>What Organization code is used in the reports?</b></p>	<p>The Salary Planner is based upon the Administrative Org from the position in Banner, the Org that is on NBAPBUD. Therefore, the reports have been based upon the same Org code.</p>
<p><b>Are these reports pulling data only from the Salary Planner or from Banner as well?</b></p>	<p>It varies based on the report. Most of the reports do pull some Salary Planner information, so that will be pulled from the temporary tables of the Salary Planner. However, some of these reports will also pull Banner information as well.</p>
<p><b>Do any of the reports capture or compare data from the Salary Planner to the Budgeting Tool?</b></p>	<p>No, there is not a report for this.</p>
<p><b>How often are the reports "refreshed"?</b></p>	<p>Since most of these reports are run against production data, it will be the end user that can refresh these reports as often as they would like through EDDIE. Since these reports are going against Production data, performance will be dependent on the number of users accessing the reports concurrently.</p>
<p><b>Does the List of Employees within the Unit report show all employees from Banner, or just the Civil Service Open Range and budgeted Academic employees?</b></p>	<p>This report will just be for those employees in jobs and positions that were extracted into the Salary Planner, which are the Budgeted Academics and the Open Range Civil Service employees.</p>
<p><b>What will each report contain?</b></p>	<p>The list below gives a brief description of each report.</p> <p><b>HRES_Employees_Within_Unit</b> - This report will list all employees and all of their jobs in an org or roll up of orgs, including jobs that are in a different org. For example, the report will include all of John Doe's jobs even though he may have jobs in Engineering and ACES. This is essentially the whole employee view (Mod 19). Rather than list one employee at a time, all employees' jobs in an org would be listed.</p> <p><b>HRES_BPL_Adhoc_Query</b> - This ad hoc query will provide by org, UIN, name, home org, position number and suffix, time sheet org, E-class, account number, budget profile, tenure code, old FTE, new FTE, present salary, rate increase, other change, proposed salary, % change, overall proposed salary, overall % change, NACUBO code, professor category and employee status.</p> <p><b>HRES_BPL_Max_Increase_Percent_Allowed_and_Zero</b> – This report lists employees with a zero increase and employees with more than a 10 percent (or whatever value is set by policy) increase. The report could be for either academic or open range employees by position budgeting org and will include UIN, name, home org, current and proposed FTE, total present salary, rate increase, other change, proposed salary, percent increase, and overall change increase.</p>

---

**HRES\_Academic\_Average\_Rate\_Increase** – This report will provide academic average rate increase numbers within org by all funds (state funds only). It will list the sum of the present salary, sum of rate increase and percent increase.

**HRES\_AP\_Salary\_Threshold** – This report will list all Academic Professionals (B% E-classes) whose total annual salary exceeds a specified maximum (policy driven). It will include UIN, name, home department, current and proposed FTE, present salary, rate increase, other change, proposed salary and percent change.

**HRES\_Academic\_BPL\_Descending\_Salary** – This report will list employees/jobs, within an org, and will include UIN, name, total proposed FTE, total proposed salary, FTE adjustment, E-class change, if applicable, in descending order by proposed salary.

**HRES\_Academic\_FTE** – This report will list by home org all employees who are more than 1.0 FTE as well as all that are less than .5 FTE.

**HRES\_Open\_Range\_Daily\_Change** – This report will track changes made to employee jobs within a specified date range.

---