NESSIE Facts

What Is NESSIE?

NESSIE, found at http://nessie.uihr.uillinois.edu, is the University of Illinois Human Resources interactive web site. NESSIE is a Net-driven Employee Self-Service and Information Environment that enables University employees to view employment related information, such as benefits, policies, and training opportunities. Employees may also conduct personnel transactions online via secured self-service applications, which allow access to view and/or change your own personal data, including:

- W-4 Form
- Earnings Statement
- Address Change
- Notification of Appointment
- Direct Deposit
- Employment Verification

Why Use NESSIE?

NESSIE provides access to many aspects of your personnel file information without having to visit the HR, Benefits, or Payroll offices. This reduces transaction time and allows direct input of your personal data. Additionally, online policies and forms provide immediate access to information you need, when you need it.

Who can use NESSIE?

NESSIE is a public web site. Certain areas of NESSIE, specifically the personnel transaction areas, are only available to University of Illinois employees on the payroll of the either the Chicago, Springfield, or Urbana-Champaign campus. A University Net-ID and password are required for access to these sections, and you must have an email address registered in the online phone directory.

When is NESSIE available?

NESSIE is available 24 hours a day, except on Sunday. On Sunday, the secure transaction areas of NESSIE are not available between 6:00 AM to noon for regular maintenance.

What software requirements are necessary to use NESSIE?

In order to access the secure personnel transactions in NESSIE, you must use an Internet browser that is secure socket layer (SSL) compliant, supports JavaScript 1.1 and has JavaScript enabled, and supports cookies and has cookies enabled. Recommended web browsers are:

- Netscape Navigator 4.06 or higher for Windows and Macintosh
- Microsoft Internet Explorer Version 4.01 or higher (Windows); Version 4.51 or higher (Mac)

For your convenience, NESSIE’s Help section provides links for downloading these browsers.

How Do I Use NESSIE?

Using your web browser, access NESSIE at http://nessie.uihr.uillinois.edu/. Moving around in NESSIE is as easy as clicking on one of the section tabs at the top of the page or one of the links along the left side of the page.

For assistance using NESSIE contact your campus HR office:

UIC: (312) 413-4848  UIS: (217) 206-7015  UIUC: (217) 265-5620 or (866) 669-4772