POLICY 15
LABOR RELATIONS AND NEGOTIATIONS

Rule 15.03 - Approval and Distribution of Collective Bargaining Agreements

The Board of Trustees must ratify collective bargaining agreements. Prior to submission to the Board of Trustees for ratification, the Director of Labor Relations will recommend tentative agreements for approval and signature, and will submit them for review to the campus Chancellor or a designee, the Associate Vice President for Administration and Human Resources, and the University Counsel. If approved, each tentative collective bargaining agreement, with a summary of changes and recommendations, will be forwarded to the Board of Trustees for ratification. If the Board ratifies the tentative agreement, the Secretary of the Board of Trustees shall sign the agreement to attest the ratification.

Following ratification of each negotiated collective bargaining agreement, the Director of Labor Relations is responsible for publication and distribution of copies to the Chancellor or a designee, the University Counsel, the Associate Vice President for Administration and Human Resources, the Board of Trustees, the relevant labor union, the State Universities Civil Service System, the Illinois Educational Labor Relations Board, the Public Labor Relations Board, and the head of the campus human resources office. The campus human resources office will distribute the agreement to affected unit heads and other appropriate members of the campus. Supervisors of employees covered by the agreement will receive copies of the agreement either from unit heads or from the campus human resources office.

Regulation

15.031   <u>Notification of Changes in Collective Bargaining Agreements</u>
         The head of the campus human resources office is responsible for informing supervisors about the content of collective bargaining agreements applicable to employees under their supervision and for other action as needed to assure that affected supervisors fully understand the terms of the agreements.